

MISSION STATEMENT

The purpose shall be to foster the art of needlework: with special emphasis on work done with a needle with an eye and related disciplines; with an eye to encourage high standards of design and technique; and to bring together members who shall learn, share, teach and participate to the fullest extent in this endeavor.

FROM THE PRESIDENT

Welcome back to another year of the Needlework and Textile Guild of Michigan! As we all wind down our summers (some of us kicking and screaming “nooo”), we can look forward to another year of exciting meetings. We have lots of great speakers and plenty of workshops to help stretch your skills and spark your creativity. Most importantly, we have each other. At each meeting of NTGM, members eagerly greet each other, united by our love of all things fiber. We share ideas, materials, skills and support for one another, and I truly believe that that is why this group has succeeded in running continuously for 44 years. So, if you are a new member, welcome, and do not “curb your enthusiasm.”

In fact, due to the rampant enthusiasm in the current Knit-Wits Special Interest Group, we are feeling the need to create a second knitting/etc. group to physically accommodate everyone. If anyone is interested in organizing this group, please contact Kathy Shuller for assistance.

We do have a number of new members this fall, so at the September meeting I will quickly review our major events and workshop policies. If anyone has any group-wide issues, suggestions, or concerns they would like me to address, please contact me before the meeting.

Looking forward to a great year!

See you in September.

Debra Gash





From Membership Chair Barbara Gash

Don't miss a minute of our exciting new year! If you haven't already paid your dues (still only \$40), bring you checkbook (or cash) to the first meeting on Tuesday, September 12. Be sure your membership information is in the new directory, to be printed soon. I will be at the WELCOME table to greet you!

If you can't attend in September, you may send a check to
 Barbara Gash
 _____ Douglas Drive
 Bloomfield Hills, MI 48304
 Be sure to let us know of any email, address or phone changes.

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LOCATION

St. Stephen's Episcopal Church
 5500 N. Adams Road
 Troy, MI 48098

The church is on the east side of Adams Road, south of Square Lake Road and north of Long Lake Road.

There is ample parking.

Our direct entrance is toward the rear of the church, which is a slightly longer walk but there are no steps.

If you enter through the front door, the church office is to the right, and they can direct you to our meeting space.

MEETING TIMES

Flea Market, Library, and Social time begins about **9:30**

Business Meeting starts at **10:00**

Program immediately follows the Business Meeting

Workshop Hours on Tuesday from **12:30 to 3:30**

Workshop Hours on Wednesday from **9:30 to 3:30**

NEWSLETTER SUBMISSIONS mcksews@gmail.com

MORE INFORMATION ntgm.org

September Program

September 12 - 13

BRENDA GEIGER

Turning Leather into Accessories

Brenda specializes in handcrafted leather purses, totes, wallets and accessories. Her one-of-a-kind pieces may incorporate handmade metal work, leather flowers, leaves, tassels, vintage hardware and buckles. In her PowerPoint presentation, she will talk about how she started in leatherwork, the challenges she encountered and her design process. Brenda will show examples of her work highlighting various techniques and embellishments, and discuss how she selects cowhides and the types of leather best used for purses, earrings and bags.

<http://www.brendageigerdesigns.com>

Workshop

“Exploratory Adventure into Leather Making”

Brenda will discuss how leather can be incorporated into sewing, quilting, knitting and jewelry applications. Participants will make a small basic leather clutch purse with a flower. The project is hand-cut and hand-sewn and will require some basic tools. Beginner level.



Kit Fee: \$40.00. See supply list on page 19.

Seats Available: 1

October Program

October 10 - 11

JACQUELINE SULLIVAN

From Denim to Eco-printing

Jacqueline is an international speaker and instructor. In her PowerPoint presentation, we will follow her journey in fiber arts and see examples of her fabric, paper and calligraphy artwork. She will discuss techniques used to create her work.

jacquelinesullivan@mac.com

Workshop

“Elegant Surfaces”

Jacqueline will demonstrate painting with fluid textile and high flow acrylics and applying image transfers explaining the advantages and differences of each. Fabrics with fluid and high flow acrylics are washable and can be used in many ways such as for a collage, quilt, pillow, table runner, handbag or garment. Image transfers are used as a focal image on fabric, are not washable and can be used on fabric projects not intended to be washed. Participants will paint and apply transfers to create samples and yardage. Beginner level.



Kit Fee: \$20.00. See supply list on page 20.

Seats Available: **Wait List**

November Program

November 14 - 15

DAWN EDWARDS

Eco-printing

Dawn is an international speaker and instructor in eco-printing and felting. Through eco-printing Dawn uses leaves and plant matter to print through a bundling and heating process to create colorful leaf prints on fabric. In her PowerPoint presentation Dawn takes you on an eco-printing tour to meet some of her friends from around the world including Australia, Ireland and the Netherlands, showing eco-printed creations and ending with a quick stop at her Plainwell, Michigan studio. She will conclude her program with a simple bundling demonstration.

<http://www.feltsoright.com>

Workshop

“Cracked Earth Felt Vessels”

Dawn will show a method to create felt vessels with cracks resembling the cracked earth/mud or a stonewall texture. This highly textured surface utilizes a multiple resist technique to form 3-D wet-felted vessels. Dawn will explain how students will be able to incorporate this resist technique to create bags, hats, and wall hangings. Beginning to intermediate level.



Kit Fee: \$35.00. See supply list on page 21.

Seats Available: **Wait List (2)**

December WhistleStop

December 12

Watch this space for details

January Program

January 9 - 10

LINDA TAFT WALBURN

The Way of an Artist

In a PowerPoint presentation, Linda will talk about how she became an art-quilter, why she chose cloth and how her spirituality developed from the choices she made. The trunk show of over 25 quilts is a retrospective of her work - including her first piece, working through the stages of her development, and ending with her latest piece. She will explain the techniques used and the thinking behind her pieces.

<http://www.lindawalburn.com/>

Workshop

“Sculpted Leaves”

Using fabric paint, Linda will assist students in creating their own leaf-looking cloth. When fabric is dry, students will stiffened and sculpt their fabric with Heat and Bond. Once the leaves are cut and veins defined, Linda will help students design them into an arrangement that can be mounted onto an artist’s canvas frame or be the start of a larger sculpted leaf sculpture. Beginner level.



No Kit. See supply list on page 22.

Seats Available: 7

February

February 13

Special Program

Watch this space for details

March Program

March 13 - 14

ANA LISA HEDSTROM

Influences of Ethnic Textile Traditions

Ana Lisa, a national speaker and instructor, will show and talk about her work and techniques. She will share images of ethnic textile traditions that have informed and inspired her including Japanese shibori, Chinese carved clamp resist and African machine-stitch resist.

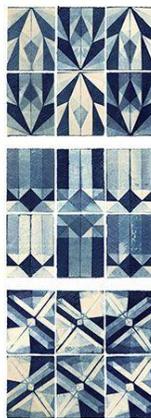
analisahedstrom.com/

Workshop

“Machine-Stitch Resist”

Students learn how to use shibori resists on fabric for dyeing, including Itajime folding and clamping, Kyokechi carved clamp shibori, a simple arashi process and stitch resist. Sewing machine stitches through folded or layered fabric act as a clamp to control where the dye penetrates the fabric. Rayon thread allows for easy pulling of stitches. A variety of dye techniques will be incorporated into the process. This will be an informative and intense workshop. Intermediate level for sewers and dyers.

Class Fee: \$72 (this workshop only)



Kit Fee: \$25.00. See supply list on page 23.

Seats Available: Wait List (2)

April Program

April 10 - 11

HELEN WELFORD

Historically Inspired

For over 25 years Helen has researched, designed and sewn costumes, which might have been worn in the ballrooms of the 19th and early 20th century. She'll show how fashion has changed as a result of developments on the world stage and explain how the influence of society and the textile industry have affected fashion and its construction. A fashion show will give us a close look her historically inspired costumes, both inside and out, plus her current work -- vintage inspired fashions created with new materials and treatments.

Workshop

“Variations on a Jacket Theme”

Helen will discuss color, texture and fit in garments that complement the wearer's best features. Participants will be guided in considering design lines, shapes, textures and colors, choosing between two jacket patterns with options for seams, sleeves, length and fabric placement. The workshop will focus on selecting pattern pieces, creating and fitting a muslin, and making a pattern for a final jacket. Those new to sewing garments can choose to simplify their jacket for a faster and easier introduction to garment making! Beginner to intermediate level.



Kit Fee: TBD. See supply list on page 24.

Seats Available: **Wait List**

May Program

May 8 - 9

MICHELLE DOBRIN

Fiber Art

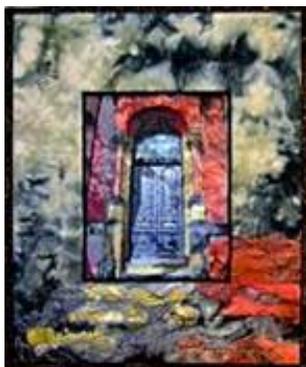
Michelle is an international speaker and instructor. In her PowerPoint presentation, she will discuss her evolution as a self-taught fiber artist, show photos of past and current work, and discuss the materials and techniques used. She will show samples of her work and have copies of her published printed materials.

<http://www.michelledobrin.com>

Workshop

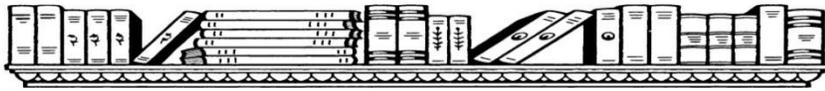
“Stitched Photo Landscapes”

Michelle will guide students in creating abstract fabric designs on a small scale for notecards, bookmarks, and mats. Students will layer fibers, bits of fabrics and recycled paper scraps and then sew them together with free-motion sewing. This exercise prepares the students for Wednesday’s project, turning landscape photos into textured fiber art. Prior to the workshop students email a digitally landscaped photo to Michelle and she will enhance and print it onto fabric. With Michele’s design guidance students work with their digital fabric adding small rectangles of fabric to shape and color the background. Machine sewing tiny stitches adds texture. The finished piece is wrapped around canvas stretcher bars ready to hang on the wall. Beginner to intermediate level.



Kit Fee: TBD. See supply list on page 25.

Seats Available: 2



NTGM Library News

September 2017

We have lots of new items, to be introduced over the next few months.

New DVDs

- ✚ **National Quilter's Circle**– 5 DVDs – A variety of quilting and design techniques that can be applied to art quilts.
- ✚ **For Beaders** - 3 DVDs – Jean Campell's **Global Designs** Workshop, **Kumihimo with Beads** by Jill Wiseman, and **Shaped Bead Explorations** with Penny Dixon.

New Books

- ✚ **The Finer Edge: Crochet Trims, Motifs and Borders** by Kristin Omdahl – a full color collection of unusual crochet edgings for use by crocheters or knitters.
- ✚ **Bohemian- Inspired Jewelry** by Lorelei Eurto and Erin Siegel – funky jewelry instructions using buttons and other common items as findings.
- ✚ **Improvising Tradition** – by Alexandra Ledgerwood – A Modern Quilting primer with very good instructions; suitable for beginning quilters as well as those with experience.

Be sure to check the library table for new items each month. As always, if you have a particular item/s you would like to see us purchase, please let me know.

GOALS and POLICIES

1. The goal of the NTGM library is to provide all members with free access to books and other materials on a wide range of fiber art-related topics. As with any public library, we need to be sure books stay in circulation by ensuring that they are returned in a timely fashion. Please be considerate of other members and try to return your materials by the next meeting. You must be a current member to check out any materials.
2. If you check out books and cannot come to the next month's meeting, please find someone to bring them in (check your NTGM directory) or mail them, so that other members may have access as well. Many people did a fabulous job of this last year. We realize that last minute things come up that may prevent you from attending a meeting (illnesses, etc.), but people do wait for a book to come back in.
3. Due to the popularity of the library, we must limit the number of materials checked out by a member to a maximum of 5 per month.
4. If something bad happens to your book (the P.O. loses it, the dog eats it, you spilled ice cream over it at the beach, etc.), please expect to replace it for the Guild. If you have friends who are not members who would like to use this resource, please encourage them to join. YOU are responsible for any items checked out in your name.
5. Finally, we will continue to make reminder calls the Monday before meetings, if it is helpful. Please be sure to write your phone number legibly on the check-out card.
6. As always, if you have a particular item you'd like to see in the library, please let us know. Email me ---I can't remember items mentioned at the meetings!
7. Please DO NOT return items to the church office!!

KNITWITS

Join the "KNITWITS" this year for a lovely morning/afternoon of knitting on the first Monday of the month. We gather around 10am, have lunch around noon, and stay until whenever - usually about 2pm. We bring our own lunch and our hostess provides us with a dessert and beverage. The dates and hostesses are listed below. Just let the hostess know that you will be attending, and we'll look forward to seeing you there.

September 11	FIELD TRIP to a knit shop
Contact:	Kathy Shuller
October 2	Mary Willsie
November 6	Barb Gash
December 4	Kathy Shuller



NTGM Beading Group

Join us this year for a lovely morning/afternoon of beading, on the first Tuesday of the month. Everyone is welcome, from beginners to experienced beaders. You will have the opportunity to work on the design or technique of your choosing, with the assistance of a teacher to guide you through the process.

Bring your beads and your design/pattern/technique ideas, along with standard beadwork equipment (**work surface, small sharp scissors, beading needles and thread, task lighting, and magnification.**)

We gather around 10am, have lunch around noon, and stay until whenever - usually about 2pm. We bring our own lunch and our hostess provides us with a dessert and beverage. The dates and hostesses are listed below. Just let the hostess know that you will be attending, and we'll look forward to seeing you there. Questions? Contact Sharon at mcksews@gmail.com.

September 5	Terry Bell
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ARTFUL QUILTERS

a contemporary art quilting group

WHEN: the third Tuesday of the month from September to June
1:00 to 3:00pm

WHERE: Oak Park Recreation Center
14300 Oak Park Boulevard
Oak Park 48237
248-691-7555

CONTACT: Barbara Gittleman
barbaragittleman@gmail.com



IP (I'm Prepared) Kit

- Basic Sewing Supplies
Needles, pins, thread, thimble
- Scissors - paper and fabric
- Paper and pencil

NTGM.org

Have you looked at our website? Been there lately? At our last Board Meeting we discussed some changes and additions to our site. This year I will be working with a young man, who just finished his Associate's degree in Computer Web Design, to make NTGM.org easier to use. We have plans to add more photos and resources to the main website and to add a mobile-friendly version.

We would also like to include many more useful links (under the "Links" tab on our home page). If you have a website for a fiber related topic or a blog that shows off your needlework and textile creations, we'd like to hear from you. Send your link to me, Carol Buszek, at clg@wideopenwest.com with a short note that you agree to have your information posted online. And of course, once your link is published, add a link to NTGM.org on your home page to help more people become aware of our wonderful guild.

Hope to see you all in September.

Carol Buszek

ORIGAMI JACKET

The origami jacket presents some interesting challenges, and appeals to sew-ers because it is an easy puzzle waiting to be solved. It is a pleasant surprise to see how six squares can turn into a bias jacket with interesting seam detail. The jacket uses about a yard and a half of fabric and can highlight reversible or coordinating fabrics. The versatility of the design invites creativity, and Susan has developed many innovations, including several different closures, exposed metallic seams, contrasting trim and cuffs, an easy stand-up collar, and one vest of striped upholstery fabric and another with fringed seams from cotton napkins.

Susan McCarty is a long-time member of the Creative Clothing Club (CCC), the American Sewing Guild (ASG), and the Needlework and Textile Guild of Michigan (NTGM). She has taught the Origami workshop at NTGM, and demonstrated the technique to several ASG groups.

The jacket can be made completely on a serger, so you can bring either a serger or sewing machine to class. The jacket can be “almost finished” in one day. Advanced beginners are welcome, since none of the sewing techniques are difficult.

DATE: Wednesday, September 20, 2017

LOCATION: St. Stephen's Episcopal Church
5500 N. Adams Road (north of Long Lake Road)
Troy, MI

TIME: 9:30am to 4:00pm

COST: \$50, includes a several page handout

REGISTER: Susan McCarty

Troy, MI 48085

QUESTIONS: Contact Susan at smmccarty@gmail.com or

Class size is limited. If there is enough interest, a second class can be scheduled.

Happy Retirement, Sue

After 17 years, Sue Walton, has retired from the BBAC. Over the years, Sue has taught countless students the techniques and joy of weaving with her love of the cloth. Sue continues to create her lovely woven pieces on her many looms!

NEEDLEWORK AND TEXTILE GUILD OF MICHIGAN (NTGM)

Lecture and Workshop Proposal Guidelines for 2018-2019

Deadline: **February 20, 2018**

The planning committee is currently looking for programs and workshops for 2018-2019 year. We acknowledge every submission and may ask for more information. If selected, we will send you a contract outlining the details. If we are unable to use your program at this time, we would like to hold your proposal for consideration for 2019-2020.

The Needlework and Textile Guild has been meeting for over 40 years and has a membership of approximately 60 with broad skill levels and interest in all forms of fiber art including quilting, surface design, knitting, crocheting, basketry, beading, felting, embroidery, wearable and multi-media art. We meet on the second Tuesday of the month at the St. Stephen Episcopal Church, 5500 N. Adams Rd. Troy MI 48098.

TUESDAY MORNING PRESENTATION

- PROGRAM: Trunk show, demonstration and/or PowerPoint presentation.
- TOPIC: Fiber related programs.
- TIME: About an hour in length, presented after the 10:00 am business meeting.
- COMPENSATION: \$150.00 for the morning presentation.
- SALES: Presenters are asked to pay NTGM 15% of their sales.

WORKSHOP

1. TOPIC: Fiber related including ways to enhance fiber such as displaying or mounting.
2. GOAL: What will the participants learn and/or complete in the workshop?
3. CHOICE: Instructors may elect to conduct a half-day workshop on Tuesday afternoon 12:45 pm – 3:45 pm., a one-day workshop on Wednesday 9:30 am – 3:30 pm. or a day and a half workshop including both Tuesday afternoon and Wednesday.
4. COMPENSATION: Tuesday half-day workshop: \$150.00 (lunch included with morning presentation). Wednesday only workshop: \$300 and lunch. A day and a half workshop on Tues and Wed: \$450.00 with meals plus lodging available with a guild member.
5. CLASS SIZE: The typical number of students range from 12 to 20.
6. SUPPLY LISTS: The instructor provides a student supply list as soon as possible and at least 2 months prior to the workshop.
7. CLASS KITS: Hard-to-find materials, supplies and tools to purchase or for use during the workshop. Students pay the instructor for their kit at the beginning of the workshop.
8. SALES: Instructors may sell their artwork plus products that are used in the workshop. Instructors are asked to pay NTGM 15% of their sales. This does not include the class kit.

TRAVEL COMPENSATION

1. Mileage will be provided at ½ the current IRS rate.
2. Out-of-state: If you choose to fly instead of drive, we would ask you to obtain as inexpensively as possible an Economy Class ticket.

Note: NTGM reserves the right to share any instructor expenses with other guilds or groups.

NTGM PROPOSAL FORM

1. NAME:

2. CONTACT INFORMATION (List the best way to contact you):

____ EMAIL ADDRESS:

____ PHONE:

____ ADDRESS:

3. BUSINESS NAME:

____ WEB SITE:

____ ETSY SITE:

____ FACEBOOK:

____ OTHER:

4. Write a brief biographical background with information you would like to share including exhibitions, galleries or publications. Include photos of your work.

5. Do we have permission to publish your business and biographical information in our newsletter or on our website? Yes ____ No ____

6. Will you be selling Merchandise? Yes ____ No ____ (15% of sales go to the NTGM)

Designate All Dates Available In 2018 - 19

__ Sept 10-11 __ Nov 12-13 __ Jan 14-15 __ March 11-12 __ April 8-9 __ May 13-14

If you have more than one lecture or workshop proposal, copy and fill out additional sections A and/or B as needed.

SECTION A: LECTURE

1. TITLE:

2. DESCRIPTION including what you plan to discuss, demonstrate and/or show:

3. POWERPOINT PRESENTATION: A large screen television or digital projector with a connector for a Microsoft computer is available. Apple computer users need to provide a connector. Which do you prefer?

a. LARGE SCREEN TV _____

b. DIGITAL PROJECTOR _____

4. ROOM ARRANGEMENTS:

a. # TABLES needed for display, demonstrations and/or sale items _____

b. # MODELS OR ASSISTANTS to show items to audience? _____

c. Other needs?

SECTION B: WORKSHOP

WORKSHOP: ____ ½ Day workshop ____ 1 Day Workshop ____ 1 ½ Day Workshop

1. TITLE:

2. DESCRIPTION including what you will demonstrate and what the students are expected to accomplish (samples, finished pieces):

3. MAXIMUM # of students. (Minimum is 14 and maximum 18) _____

4. CLASS KIT? Yes _____ No _____ Required _____ Optional _____

5. ROOM ARRANGEMENTS

a. # of STUDENTS per 6 foot round tables or 6 or 8 foot long tables: _____

b. # of TABLES for demonstrations, supplies and sales: _____

c. Special needs such as access to a utility sink, outlets, irons, sewing machines, plastic table coverings, tarps.

Email (or mail) this form to Terrie Voigt, tvoigt03@gmail.com (2620 Coral Drive, Troy, MI 48085) by **February 20, 2018**. Include any additional information you would like us to review. Questions: Email, text or call Terrie – _____ (If no answer, please leave a message)

Thank you. We look forward to hearing from you!

The Planning Committee,

Terrie Voigt, Arlene Lullove, Barbara Gittleman, Barbara Skimin, Susan Sonders-Nabor, Claudia Scroggins



Brenda Geiger

“Exploratory Adventure into Leather Making”

Kit Fee: \$40.00

Kit includes:

- Leather for one clutch and two flowers
- Magnetic closure
- Leather-stitching needle
- Wax thread
- Use of leather glue and various other supplies

Student Supply List

- Scissors
- Rotary cutter and cutting mat
- Ruler
- Tape measure
- Pencil and pen
- Vintage, glass, or other unique buttons for the centers of leather flowers (shank buttons can be used, but a 2-hole or 4-hole button is easier to use)
- Exacto knife
- Pliers
- Large lighter with long tip
- Plastic or wood-spring clothes pins
- OPTIONAL: a hand-rotary hole punch, an awl, or a tool to poke small holes into leather



Jacqueline Sullivan

“Elegant Surfaces”

Kit Fee: \$20.00

Kit includes:

- High-flow and fluid acrylic paints
- Mediums
- Assortment of graphic image transfers
- Use of miscellaneous tools
- Handout booklet with color photos

Student Supply List

- A few yards of white cloth (cotton, linen, silk, bamboo, polyester blends, etc.)
- Brushes
- Table covering
- Rags
- Towels
- Bucket
- Hair dryer
- Pen and notepaper
- NOTE: if you want to dye yardage for Helen’s jacket workshop, you need to bring fabric that is tightly woven and structurally sound



November Workshop Information

Dawn Edwards

“Cracked Earth Felt Vessels”

Kit Fee: \$35.00

Kit includes:

- Bergschaf wool batts
- Laminate floor underlayment for the pattern and resist
- Bubble wrap
- Written instructions
- Use of instructor’s tools

Student Supply List

- Old bath towels (three or four)
- Small bottle of *Dawn* liquid dish soap
- Plastic pail or beach bucket
- Very sharp, pointy scissors for cutting into the felt
- A Ballbrauser (water sprinkler) – if you don’t have one, I will bring several to share
- Rubber spatula and wooden spoon
- Black *Sharpie* marker



January Workshop Information

Linda Taft Walburn

“Sculpted Leaves”

Kit Fee: None

Student Supply List

- One (1) yard of white cotton, medium weave, washed and ironed
- One (1) yard backing fabric
- Fabric paint
- Containers
- Painting brushes
- One (1) package of Heat ‘n Bond Ultrahold, 17”x5’
- Hot glue gun, glue, and holder (or four layers of 6” aluminum foil)
- Parchment paper
- Tracing paper
- Poly felt, 8”x12”
- Permanent markers
- Surface design screens, stencils, stamp pads, and tools
- Artist canvas, 5”x7”
- Pen or pencil and notepad
- Table covering
- Cleanup supplies



March Workshop Information

Ana Lisa Hedstrom

“Machine-Stitch Resist”

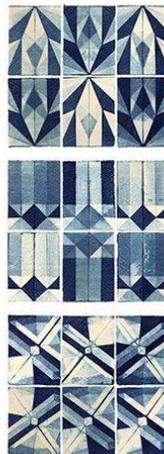
Kit Fee: \$25.00

Kit includes:

- Fabrics and scarves
- Dyes and chemicals

Student Supply List

- Dyeable fabric (cotton, linen, silk, bamboo, blends)
- Sewing machine
- Basic sewing tools and supplies
- Nylon thread
- Table covering
- Rags or sponges
- Towels
- Small bucket
- Pen and notepaper
- NOTE: if you want to dye yardage for Helen’s jacket workshop, you need to bring fabric that is tightly woven and structurally sound
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Helen Welford

“Variations on a Jacket Theme”

Kit Fee: TBD

Kit includes:

-

Student Supply List

- Fabric – tightly woven and structurally sound
- Hand-printed, manipulated, quilted, or unusual fabrics that t=can be used for yardage, panels, or embellishment
- Sewingmachine
- Basic sewing tools and sewing supplies
- Sewing scissors
- Marking pen
- Tape measure
- Pen and notepaper



May Workshop Information

Michelle Dobrin

“Stitched Photo Landscapes”

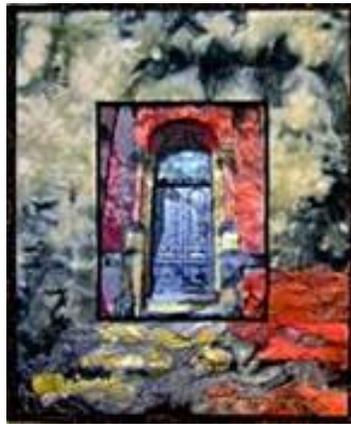
Kit Fee: TBD

Kit includes:

- Digitally prepared fabric from your photo

Student Supply List

- Sewing machine
- Basic sewing tools and supplies
- Bits of fabrics, fibers, and recycled paper scraps
- Canvas stretcher bars
- Pen and notepaper



NTGM Workshop Policies

1. **Signing up** – signup sheets are to ensure that there is enough interest for a workshop to run. Putting your name on the list is NOT registering for the workshop; it only indicates that you are interested in taking it.
2. We have not had to cancel a workshop due to lack of interest for several years. Our workshops have been very popular, and often fill up quickly due to interest and class size limitations on the instructor's part. Therefore, if you think you would like to take a workshop, we urge you to register early. A minimum of 12 is required for a workshop to run, unless special circumstances exist.
3. Non-members will be eligible to sign up for NTGM workshops at the end of the morning program one month before the workshop, provided there is space. Non-members will pay an additional \$5 per half day of workshop instruction.
4. **Registering** - To register for a workshop, you must either a) fill out a coupon in an NTGM newsletter, and send the coupon with a check to the Program Chair, or b) put your name on a signup sheet at a meeting **AND** give a check or cash to the Program Chair.
5. Once you register for, and pay for a workshop, you are taking a seat in that workshop. You will be sent any class instructions and supply lists. In addition, the instructor may prepare a kit for you (if there is a kit). Your payment signifies your commitment to attend the workshop.
6. **Cancelling** – Your payment is a commitment to attend, a commitment by the instructor to have materials available for you, and it means that someone else may not be able to take the workshop; therefore cancellation (especially at the last minute) is discouraged.
7. NTGM policy has been that any last minute cancellations must be taken to the Board for review if a refund is requested. Only true emergencies like hospitalization, deaths in the family, etc. should come to the board for approval of a refund. Vacations, appointments, etc. are not considered emergencies. For emergencies or other unusual circumstances, refunds will be given as long as the minimum number of attendees has been met (determined by the treasurer based on the current rate of pay for instructors). This ensures that NTGM can afford to pay the instructor.

8. You may cancel your workshop registration for a full refund **from NTGM** without Board approval if:
 - a. You notify the Program Chair **at least one month** before the workshop, and preferably before or at the meeting the month before your workshop. For example, you need to notify the Program Chair at or before the October meeting to cancel the November workshop. That gives us the opportunity to announce an opening at the meeting. **AND**
 - b. There will still be at least enough attendees to meet the financial minimum requirement signed up for, or on a waiting list for, the workshop you wish to cancel. In order for NTGM to cover the expenses of the workshop (including teacher fees, incidentals such as food for the teacher, mileage or other travel reimbursement, and the room rental fee), we must have at enough participants in each workshop to meet our financial responsibilities. If your cancellation would result in the Guild's inability to cover its expenses, you will not receive a refund. This includes the kit fee.
 - c. Note that if the instructor wants the kit fee paid for no-shows, people who cancel will still be responsible for the kit fee- even if they are not attending. As a Guild, we should strive to maintain a good reputation with instructors, and refunding workshop fees without collecting kit fees damages our integrity. You always have the option of selling your unused kit to another member.
9. If you need to cancel less than one month ahead for a non-emergency, it is up to you to find a replacement, and get the workshop and kit fee from that person. This transaction is between the two of you, and not NTGM, but we ask that you notify the Program Chair so that she may give you a list of people on the waiting list. You are responsible for calling and finding a replacement. Once you do find a replacement, please let the Program Chair know, so she can correct the participant list. This is very important, as instructors sometimes need to contact participants before the workshop.
10. If an instructor cancels due to emergency less than 1 month in advance, NTGM will do its utmost to find a suitable replacement. Attendees will be notified of the change and given the option of asking for a refund, within 2 days, or staying with the substitute instructor. It is the attendee's responsibility to respond to the notification. Should participation drop below the financial minimum required, the workshop will be cancelled.

Revised 08-31-2016

WORKSHOP REGISTRATION

Brenda Geiger Workshop Fee \$60
"Exploratory Adventure into Leather Making" Kit Fee \$40

September 12 - 13

Today's Date _____

Name _____

Address _____

City/State/Zip _____

Home Phone _____

Cell Phone _____

Email _____

IMPORTANT

- Send one form and one check for each workshop.
- To pay by CHECK:
Mail check(s), post-dated to the workshop date and made payable to NTGM, and registration form(s) to the address below.
- To pay with CASH:
Place registration form and cash in available 'cash payment envelope' and give directly to one of the Program Chairs.

Do not add kit fee to your check. This fee is paid directly to the workshop presenter on the first day of the workshop.

MAIL FORM and CHECK to:

Barbara Skimin
4073 Summerfield Drive
Troy, MI 48085

Checks should be made payable to NTGM with the workshop selection in the memo line.

QUESTIONS?

Contact:

Terrie tvoigt03@gmail.com

Arlene loveaep@hotmail.com

WORKSHOP REGISTRATION

Jacqueline Sullivan Workshop Fee \$60
"Elegant Surfaces" Kit Fee \$20

October 10 - 11

Today's Date _____

Name _____

Address _____

City/State/Zip _____

Home Phone _____

Cell Phone _____

Email _____

IMPORTANT

- Send one form and one check for each workshop.
- To pay by CHECK:
Mail check(s), post-dated to the workshop date and made payable to NTGM, and registration form(s) to the address below.
- To pay with CASH:
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Troy, MI 48085

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QUESTIONS?

Contact:

Terrie tvoigt03@gmail.com

Arlene loveaep@hotmail.com

WORKSHOP REGISTRATION

Dawn Edwards Workshop Fee \$60
"Cracked Earth Felt Vessels" Kit Fee \$35

November 14 -15

Today's Date _____

Name _____

Address _____

City/State/Zip _____

Home Phone _____

Cell Phone _____

Email _____

IMPORTANT

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Arlene loveaep@hotmail.com

WORKSHOP REGISTRATION

Linda Taft Walburn

Workshop Fee \$60

"Sculpted Leaves"

Kit Fee No Kit

January 9 - 10

Today's Date _____

Name _____

Address _____

City/State/Zip _____

Home Phone _____

Cell Phone _____

Email _____

IMPORTANT

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Mail check(s), post-dated to the workshop date and made payable to NTGM, and registration form(s) to the address below.
- To pay with CASH:
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QUESTIONS?

Contact:

Terrie tvoigt03@gmail.com

Arlene loveaep@hotmail.com

WORKSHOP REGISTRATION

Ana Lisa Hedstrom Workshop Fee \$72
"Machine Stitch Resist" Kit Fee \$25

March 13 - 14

Today's Date _____

Name _____

Address _____

City/State/Zip _____

Home Phone _____

Cell Phone _____

Email _____

IMPORTANT

- Send one form and one check for each workshop.
- To pay by CHECK:
Mail check(s), post-dated to the workshop date and made payable to NTGM, and registration form(s) to the address below.
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Troy, MI 48085

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QUESTIONS?

Contact:

Terrie tvoigt03@gmail.com

Arlene loveaep@hotmail.com

WORKSHOP REGISTRATION

Helen Welford	Workshop Fee	\$60
"Variations on a Jacket Theme"	Kit Fee	TBD

April 10 - 11

Today's Date _____

Name _____

Address _____

City/State/Zip _____

Home Phone _____

Cell Phone _____

Email _____

IMPORTANT

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Mail check(s), post-dated to the workshop date and made payable to NTGM, and registration form(s) to the address below.
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Troy, MI 48085

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QUESTIONS?

Contact:

Terrie tvoigt03@gmail.com

Arlene loveaep@hotmail.com

WORKSHOP REGISTRATION

Michelle Dobrin Workshop Fee \$60

"Stitched Photo Landscapes and Abstract Art Cards" Kit Fee TBD

May 8 - 9

Today's Date _____

Name _____

Address _____

City/State/Zip _____

Home Phone _____

Cell Phone _____

Email _____

IMPORTANT

- Send one form and one check for each workshop.
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Mail check(s), post-dated to the workshop date and made payable to NTGM, and registration form(s) to the address below.
- To pay with CASH:
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