

MISSION STATEMENT

The purpose of the Guild shall be to foster the art of needlework and textile arts, encourage high standards of design and technique, and bring together members who will learn, share, teach, and participate, to the fullest extent, in this endeavor. This shall be considered the Mission of the Guild.

FROM THE PRESIDENT

I can't believe that just one month ago, when I wrote the last President's Note, the world was completely different. We are all busy making adjustments to our daily lives, checking in with family, and keeping ourselves busy.

Given the amount of emails we are all receiving these days, I want to be sensitive about not bombarding members. If you are interested in making temporary masks, all the collected information will be on the NTGM Facebook page. Any information sent by email will have "MASKS" in the subject line.

I got NO (zero, nada, zip) feedback about the idea of the weekly NTGM Stay-at-Home mini newsletter. I am happy to continue creating them, but if no one wants them, I will cease and desist. Please let me know one way or the other. Once I get my husband settled in a (hopefully temporary) more private work area, I intend to play with the challenge for fun. Sue Walton has graciously shared her card deck with me, so we can continue to list challenges, if desired. Again, feedback would be appreciated.

Kathy Bricker will update everyone about all Program and Excursion-related events. Clearly, we will have to wait to see what will happen with respect to the May meeting, so stay tuned.

I trust that everyone is staying safely at home and observing the proscribed cautionary procedures. We are a strong, vibrant community of fiber artists, and we are going to get through this and return to our normal, wonderful activities in time.

There are so many things we fiber artists can be doing this time period. See my suggestions on page 8.

Remember that we are all here for each other. We are so fortunate to have communication technology available so that no one, even those who live alone, must be isolated.

Stay well, stay busy, stay in touch,

Debra





From Membership Chair Susan Van Dusen

If you haven't renewed your membership or signed up as a new member this year and would like to, membership dues for the remainder of the year are only \$20 and can be paid by sending a check and to:

Susan Van Dusen

—
—

Please include address, phone number(s), and email address, and if you are a new or returning member. You will not receive the monthly newsletter unless we have your email address.

Questions? Please call Susan at ____.

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LOCATION

St. Stephen's Episcopal Church
5500 N. Adams Road
Troy, MI 48098

The church is on the east side of Adams Road, south of Square Lake Road and north of Long Lake Road.

There is ample parking.

Our direct entrance is toward the rear of the church, which is a slightly longer walk but there are no steps.

If you enter through the front door, the church office is to the right, and they can direct you to our meeting space.

MEETING TIMES

Flea Market, Library, and Social time begins about **9:30**

Business Meeting starts at **10:00**

Program immediately follows the Business Meeting

Workshop Hours on Tuesday from **12:45 to 3:45**

Workshop Hours on Wednesday from **9:30 to 3:30**

NEWSLETTER SUBMISSIONS mcksews@gmail.com

MORE INFORMATION ntgm.org

Meeting Cancellations

If it is necessary to cancel a meeting, an email message will be sent to the membership by 7:00am on the morning of the meeting. Troy school closings can be found on ClickonDetroit.com/school_closings/.

NEWS FROM THE PROGRAM COMMITTEE

Changes!!

April's meeting has been cancelled, but in order to try to bring you all the exciting programs that Terrie had planned for you, we have done some shuffling with our ever-gracious lecturers and workshop leaders. Jan Frank has agreed to do a summer pop-up for her embroidery class. I will be working with St. Stephen's to arrange a date, hopefully in mid-July. With the current shutdown, it may take a while to firm that up, but I will be announcing it as soon as possible. Currently, the class is full, but if spots open, I will let you know.

Amanda Cincu with Color Wheel will move her lecture to the May meeting (fingers crossed that we can gather safely by then!!) and will segue into Nadine Cloutier's Natural Dyeing workshop. They are both excited about that pairing. Never fear, Nadine will be bringing some of her work for Show & Tell so you won't miss a thing. We are currently working on the assumption that May will be somewhat back to "normal" - if not, we have contingency plans percolating.

Thank you all so very much for your patience and flexibility! In the meantime, create in place!!

The program committee is hard at work organizing programs for the next guild year. We are looking at ways to keep our programming fresh and exciting and we need your input and opinions. What's working? What can evolve to meet the needs and interests of the group? Please share your thoughts and opinions with us. We may approach you with questions and you can certainly approach us. All ideas are welcome! The program committee members are:

Kathy Bricker - kwoz1@me.com

Judy Loyd - judyloyd@me.com

Mary Kaye Aukee - mkaukee@hotmail.com

Sharon Waligora - skwsews@yahoo.com

Jeanne Sarna - jsarna@pageadditions.com

Barbara Skimin - barbara.skimin@gmail.com

We are always available at meetings or via email to hear your ideas and concerns - or write them down on the idea list at the meetings. We want to hear from you!

LUNCH LADY LIST (Rick welcome!)

Our teachers and assistants work hard and need to eat! One of our NTGM perks is to provide them with a nice lunch when they are teaching or assisting. If you can bring a lunch on either Tuesday or Wednesday, please sign up on the Lunch Lady List. I will let you know about any dietary restrictions and the guild can reimburse your expenses as well.

Creativity is allowing yourself to make mistakes.

Art is knowing which ones to keep.

May 2020

May 12

AMANDA CINCO HOYT MICHELLE McCOSKEY

“Cultivating Environmentally Sound Textile Dyeing Practices”

Amanda and Michelle along with Lauren Mathieson founded Color Wheel in 2015. Color Wheel's mission is to connect community and environment through the exploration of the history, science, and art of natural color making. They will talk about the organization, how conscious consumption is a key to preserving the health of our planet, and the use of natural dyes as a tool in that preservation. They will share ideas on how to become a sustainably minded textile artist, grow dye gardens, and become better acquainted with the dye colors used in textile artwork.

Plant seeds and seedlings used in dyeing and Color Wheel's hand-dyed goods will be available for sale.



May 2020

May 12 -13

NADINE CLOUTIER

Workshop

“Natural Dyeing without Chemicals”

Build a journal of dye recipes with corresponding fabric samples of each dye and modifier used in the workshop. This will act as a guide and reference for your future projects.

Learn about local plants, trees, nuts, bark, and spices that offer substantive dye colors, chemical free mordants that modify and provide rich colors, and plants to grow and harvest for your own dye supply. Nadine will go through steps on how to extract and make the dyes from vegetables, fruit, teas and local flowers.

A booklet of dye recipes will be in each kit so the finished fabric samples of each dye, mordant and modifier used can be attached for future reference.



Supply List: see page 13.

Seats Available: **Wait List**

July 2020

Dates TBD

JAN FRANK

Workshop

“Stitching with Needle and Thread”

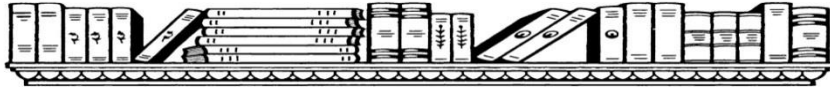
Create a sampler of stitch and design ideas to be used as a reference in your future projects.

This workshop is technique-oriented, exploring basic stitch families, stitching materials and discovering different threads and combinations. Think of it as needle play while exploring surface design possibilities. Learn, refine, experiment and expand your ability to mark on fabric. Learn perfect starting and stopping techniques, padding stitches, over-stitching and the best stitches for the creating effects in your fiber art.



Supply List: see page 14.

Seats Available: **Wait List**



NTGM Library News

April 2020

Be sure to check the library table for new items each month. As always, if you have a particular item/s you would like to see us purchase, please let me know. As the Quilting Arts TV DVDs are no longer available, I need new ideas for DVD purchases.

Books:

- ✚ **Stripe Quilts Made Modern** - by Lauren S. Palmer. Palmer provides tips on working with stripes to create minimalist style modern quilts.

GOALS and POLICIES

1. The goal of the NTGM library is to provide all members with free access to books and other materials on a wide range of fiber art-related topics. As with any public library, we need to be sure books stay in circulation by ensuring that they are returned in a timely fashion. Please be considerate of other members and try to return your materials by the next meeting. You must be a current member to check out any materials.
2. If you check out books and cannot come to the next month's meeting, please find someone to bring them in (check your NTGM directory) or mail them, so that other members may have access as well. Many people did a fabulous job of this last year. We realize that last minute things come up that may prevent you from attending a meeting (illnesses, etc.), but people do wait for a book to come back in.
3. Due to the popularity of the library, we must limit the number of materials checked out by a member to a maximum of 5 per month.
4. If something bad happens to your book (the P.O. loses it, the dog eats it, you spilled ice cream over it at the beach, etc.), please expect to replace it for the Guild. If you have friends who are not members who would like to use this resource, please encourage them to join. YOU are responsible for any items checked out in your name.
5. Finally, we will continue to make reminder calls the Monday before meetings, if it is helpful. Please be sure to write your phone number legibly on the check-out card.
6. As always, if you have a particular item you'd like to see in the library, please let us know. Email me ---I can't remember items mentioned at the meetings!
7. Please DO NOT return items to the church office!!

There are so many things we fiber artists can be doing this time period....

- re-evaluate your “collections” (formerly known as stashes) - even touching your fabric can be curative
- re-organize your supplies and materials and/or workspaces
- dig out those UFOs and deciding to re-work, cut up or pass them along to the Flea Market
- get around to learning a new skill or technique via online resources
- finally watch those skill DVDs you haven’t had time for until now
- join the growing numbers of people sewing masks for health care providers
- make something fun for a neighbor or friend
- teach someone in your house something
- teach someone not in your house via Zoom, Skype, Facetime, etc.
- generate new ideas and file them for when you can get supplies
- begin a fiber journal

Do you have any other ideas to share?

EXCURSIONS

A Road Trip Mini-Group

Take a look at the wonderful Excursion page done by Judy Loyd for details and photos from our recent Cranbrook excursion. It was wonderful!

Our April excursion will be rescheduled for the fall. We will plan to visit the W&S Fashion and Fiber Department, as well as Rebel Nell and York Detroit. They are looking forward to hosting us and getting life back to normal. I haven’t planned anything definite for May yet, but I have some ideas in mind. Once we know that we can move about more freely and safely, we will be on the road again. Cranbrook has something coming up in the fall that is a “Can’t miss”. In the meantime, please let me know if there is somewhere you want to visit, and I will try to get in on the calendar.

Fasten your seat belts.

We ARE going on a road trip! Thanks for travelling along.



NTQM FIELD TRIP

Thursday 3/05/2020

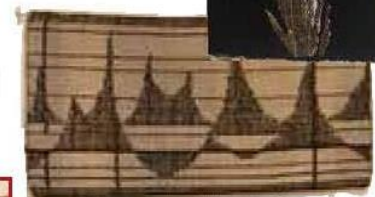
was our excursion to
Ruth Adler Schnee,
Christy Matson &
Haystack Mountain
School of Crafts
at Cranbrook



Our trip was a great success!
 Eighteen NTQM members and friends
 (I love that you bring friends!
 More potential members!) were in
 attendance and we even gathered two
 unsuspecting AAFQ members
 into the fold for a wonderful tour by
 one of the curators of the exhibits.

Gabe gave us an enthusiastic walk
 through Christy Matson's
 massive weavings, showing us details
 that we may have missed without
 his insight. The Haystack exhibit
 was truly a once-in-a-lifetime
 retrospective experience that we were
 privileged to see here in Michigan.

The culmination of a huge room
 of Ruth Adler Schnee's amazing
 body of work gave us all a wonderful
 sense of her life here in Detroit and
 her immense and varied talents.
 We again celebrated how lucky we are
 to have such a tremendous resource
 of art in our backyard.



NEWS FROM THE NOMINATIONS COMMITTEE

NTGM Membership

We hope that all of you are staying safe and keeping yourselves busy with creating, reading, cooking, helping and reaching out to others as we move through this Pandemic. With the help of our Newsletter, we want to be able to keep the business of the Guild moving along. The Nominations Committee has worked this year to fill the slate of positions needed for 2020-2022. We have spoken to so many Guild members who have provided suggestions and/or asked for us to contact members they believe would fill the positions and benefit the Guild. We thank all of you who reached out to us. In addition, I want you to know that so many of our members volunteer to help in numerous committees and monthly help to provide an educational, creative, fun and friendly community of fiber artists. Without the committee chairs and their helpers working alongside our Officers, our Guild would not be able to provide the opportunities we all share.

As promised, we are bringing the names forward in April (however in the April Newsletter and not the meeting) of those members who have volunteered for the positions of President and Recording Secretary. I have attached the spreadsheet that we have been using as the Board worked through the by-laws and made decisions. In addition to the two officers this year, you will see that a great majority of committee Chairs and members have again volunteered to continue, as well as the addition of new volunteers who have taken over for those that have stepped down. It is not too late to volunteer for any position next year. Please call one of us if you would like to be added or, as we begin to enjoy next year's programming and meetings, maybe you will decide to step forward and volunteer for one of the many opportunities in the Guild. Our process will continue as planned, and hopefully we will be back in force in May at the Church and ready to vote on our Officers. Please, try to be in attendance. We must have a quorum in order to move forward. If we still can't meet, we will be coming up with a way in which we can get this important business taken care of. AND THEN-----We celebrate at the June Luncheon.

Thank you all for helping us this year,

Mary Kaye Aukee, Judy Loyd, Barbara Ford, Sandy Aasgaard

Board of Directors		Election Year				Election 2020-2021
Elected	Current Officer	2020-2021	2021-2022	2022-2023	2023-2024	Nominee/Volunteer
President	Debra Gash	X		X		Terrie Voigt
Program Chair	Kathy Bricker		X		X	
Treasurer	Jean Koelsch		X		X	
	Co/Barb Gittleman					
Recording Secretary	Janice Novachcoff	X		X		Susan McCarty
Membership	Susan VanDussen		X		X	
		Volunteered				Volunteer
Standing Committees-Not Elected	Committee Member					
Program	Judy Loyd	X				
	Mary Kaye Aukee	X				
	Jeanne Sarna	X				
	Sharon Wilgoria	X				
	Barb Skimin	X				
Technology	Barb Gittleman	X				
Newsletter	Sharon McKenna	X				
Directory	Carol Buszck	X				
Publicity	Open	X				Judy Loyd
Flea Market	Sue Baetens	X				
Library	Deb Gash	X				Linda Poterek
	Audrey Robinson					Janice Novachcoff
Independent Projects	Kathy Shuller	X				
Hospitality	Connie Soon	X				
Luncheon	Judy Loyd					Jeanne Sarna
Corresponding Secretary	Mary Ann Sherry	X				
Nomination	Mary Kaye Aukee	X				*Due to cancellation of
	Sandy Aasgaard	X				Board meeting -Still need
	Judy Loyd	X				clarity as to how committee
	Barbara Ford	X				is formed annually

KNITWITS

Join the "KNITWITS" this year for a lovely morning/afternoon of knitting on the first Monday of the month. We gather around 10am, have lunch around noon, and stay until whenever - usually about 2pm. We bring our own lunch and our hostess provides a dessert and beverage. The dates and hostesses are listed below. Just let the hostess know that you will be attending, and we'll look forward to seeing you there.

October 7	Mary Willsie
November 4	Kathy Shuller
December 2	Arlene Lullove
January 6	Joyce Smith
February 3	Barb Gash
March 2	Jean Clark
April 6	Susan Van Dusen
May 4	Sophie Malkowicz
June 1	Jan Gammons



a contemporary art quilting group

WHEN: the third Tuesday of the month from September to June
1:00 to 3:00pm

WHERE: Oak Park Recreation Center
14300 Oak Park Boulevard
Oak Park 48237
248-691-7555

CONTACT: Barbara Gittleman
barbaragittleman@gmail.com

Creativity is nothing, but a mind set free.

NTGM Beading Group

Join us this year for a lovely morning/afternoon of beading, on the first Tuesday of the month. Everyone is welcome, from beginners to experienced beaders. You will have the opportunity to work on the design or technique of your choosing, with the assistance of a teacher to guide you through the process.

Bring your beads and your design/pattern/technique ideas, along with standard beadwork equipment (**work surface, small sharp scissors, beading needles and thread, task lighting, and magnification**).

We gather around 10am, have lunch around noon, and stay until whenever - usually about 2pm. We bring our own lunch and our hostess provides us with a dessert and beverage. The dates and hostesses are listed below. Just let the hostess know that you will be attending, and we'll look forward to seeing you there. Questions? Contact Sharon at mcksews@gmail.com.



 **QuiltWeek**
SHOW Grand Rapids, MI

August 19-22, 2020

DeVos Place Convention Center • 303 Monroe Avenue NW, Grand Rapids, MI 49503

Nadine Cloutier

“Natural Dyeing without Chemicals”

Kit Fee: \$50

Kit includes:

- A variety of three cellulose and three protein fabric pieces packaged into four individual kits. Each fabric sample piece will be large enough for dyeing and cutting into smaller samples for immersing into the modifiers. These will be glued into your journal for future reference.
- A special handmade reference and dye journal will contain dye recipes, mordant recipes, and list of various plants to forage and grow.
- Plant, fruit and vegetable materials, both fresh and dried.
- Various modifiers with containers for dipping
- Pre-mordant material for additional sampling technique.
- Use of roasters, pans, buckets, a drying rack and other tools.

Student Supply List

- Needle, thread (any color), and scissors.
- Fine point permanent marker (Sharpie).
- Pen or pencil for notetaking.
- Tacky glue to adhere samples to journal.
- Plastic baggies or flat containers to take home any wet fabric.
- Plastic table cover; gloves; apron; old towels or roll of paper towels.

Updated supply lists will be sent to participants prior to the workshop.



Jan Frank

“Stitching with Needle and Thread”

Kit Fee: \$20

Kit includes:

- Assortment of needles.
- Threads.
- Fabric.
- Lots of ‘stuff’ to experiment with.
- Handouts.

Student Supply List

- Paper and pencil.
- Fine *Sharpie* pen.
- Basic sewing kit with scissors, extra needles, nail file, etc.
- Basic stitch book (if you have one).
- 5” (+/-) embroidery hoop or Q-snap (Michaels).
- Fabric: old linen napkin or a piece of hand-dyed fabric, etc.
- Embroidery threads.
- Task lighting (optional).

Updated supply lists will be sent to participants prior to the workshop.



The Needlework and Textile Guild of Michigan

Facebook Group Page Protocol

NTGM Facebook Page will be developed to provide members with an additional communication tool in order to foster the beliefs held within the mission of the Guild.

Go to Facebook, and search for The Needlework and Textile Guild of Michigan Facebook page and push the button to join. You will receive a message that will accept you to the page.

Mission Statement

The Purpose shall be to foster the art of needle work, with special emphasis on work done with a needle with an eye and related disciplines, with an eye to encourage high standards of design and technique and to bring together members who shall learn, share, teach and participate to the fullest extent in this endeavor.

Rules:

- All dues paying members are invited to participate on the Facebook page.
- All posts should reflect the mission statement of NTGM. Post must be fiber related, whether they are announcing an event, answering a question or discussing personal work.
- Discussions of personal, workshop or other members posts should be in a supportive and instructive manner to benefit all members.
- Members should be mindful of copyright issues and be certain to credit instructors or workshops where techniques have been learned. Links to pertinent sites to acknowledge your teachers and their methods is helpful.
- Political discussions and comments will not be allowed. Work that has a political message will be discussed based on techniques and workmanship, NOT message.
- We encourage members to share their work and special fiber related fines. Post photos, publicize related events and supply sales, check out excursions and find carpools. Have fun.
- While posting be mindful that posts are intended to share members works and activities, promote the mission and work of NTGM. This is not a personnel Facebook for self-promotion.
- ALWAYS the privacy of our members is important. Members, during workshops, can decide NOT to have their picture or work placed on the NTGM Facebook page.

NTGM Workshop Policies

1. **Signing up** – signup sheets are to ensure that there is enough interest for a workshop to run. Putting your name on the list is NOT registering for the workshop; it only indicates that you are interested in taking it.
2. We have not had to cancel a workshop due to lack of interest for several years. Our workshops have been very popular, and often fill up quickly due to interest and class size limitations on the instructor's part. Therefore, if you think you would like to take a workshop, we urge you to register early. A minimum of 12 is required for a workshop to run, unless special circumstances exist.
3. Non-members will be eligible to sign up for NTGM workshops at the end of the morning program one month before the workshop, provided there is space. Non-members will pay an additional \$5 per half day of workshop instruction.
4. **Registering** - To register for a workshop, you must either a) fill out a coupon in an NTGM newsletter, and send the coupon with a check to the Program Chair, or b) put your name on a signup sheet at a meeting **AND** give a check or cash to the Program Chair.
5. Once you register for, and pay for a workshop, you are taking a seat in that workshop. You will be sent any class instructions and supply lists. In addition, the instructor may prepare a kit for you (if there is a kit). Your payment signifies your commitment to attend the workshop.
6. **Cancelling** – Your payment is a commitment to attend, a commitment by the instructor to have materials available for you, and it means that someone else may not be able to take the workshop; therefore cancellation (especially at the last minute) is discouraged.
7. NTGM policy has been that any last-minute cancellations must be taken to the Board for review if a refund is requested. Only true emergencies like hospitalization, deaths in the family, etc. should come to the board for approval of a refund. Vacations, appointments, etc. are not considered emergencies. For emergencies or other unusual circumstances, refunds will be given as long as the minimum number of attendees has been met (determined by the treasurer based on the current rate of pay for instructors). This ensures that NTGM can afford to pay the instructor.

8. You may cancel your workshop registration for a full refund **from NTGM** without Board approval if:
 - a. You notify the Program Chair **at least one month** before the workshop, and preferably before or at the meeting the month before your workshop. For example, you need to notify the Program Chair at or before the October meeting to cancel the November workshop. That gives us the opportunity to announce an opening at the meeting. **AND**
 - b. There will still be at least enough attendees to meet the financial minimum requirement signed up for, or on a waiting list for, the workshop you wish to cancel. In order for NTGM to cover the expenses of the workshop (including teacher fees, incidentals such as food for the teacher, mileage or other travel reimbursement, and the room rental fee), we must have at enough participants in each workshop to meet our financial responsibilities. If your cancellation would result in the Guild's inability to cover its expenses, you will not receive a refund. This includes the kit fee.
 - c. Note that if the instructor wants the kit fee paid for no-shows, people who cancel will still be responsible for the kit fee- even if they are not attending. As a Guild, we should strive to maintain a good reputation with instructors, and refunding workshop fees without collecting kit fees damages our integrity. You always have the option of selling your unused kit to another member.
9. If you need to cancel less than one month ahead for a non-emergency, it is up to you to find a replacement, and get the workshop and kit fee from that person. This transaction is between the two of you, and not NTGM, but we ask that you notify the Program Chair so that she may give you a list of people on the waiting list. You are responsible for calling and finding a replacement. Once you do find a replacement, please let the Program Chair know, so she can correct the participant list. This is very important, as instructors sometimes need to contact participants before the workshop.
10. If an instructor cancels due to emergency less than 1 month in advance, NTGM will do its utmost to find a suitable replacement. Attendees will be notified of the change and given the option of asking for a refund, within 2 days, or staying with the substitute instructor. It is the attendee's responsibility to respond to the notification. Should participation drop below the financial minimum required, the workshop will be cancelled.

Revised 08-31-2016

NTGM Role of the Workshop Assistant

The NTGM board has determined that the assistant for a workshop has two main duties. The first and most important is to oversee the care and condition of the church facility. The second is to assist the instructor to help the workshop experience go smoothly for the students. Assistants do not participate in the workshop projects. The lunch team provides lunches for the assistant and instructor. Assistants may wish to take notes for their own information.

A program committee member opens the church doors by 8:30 am, unless the presenter needs to set up earlier and has the key to the storage room. The storage room and church doors are locked at the end of each workshop day. The media team handles the television and microphone.

The presenter or a NTGM member provides a computer needed for a PowerPoint presentation.

- Assist the presenter: Be sure to ask and be available. Unload and help set up the materials and artwork, make sure he/she has a place to sit for the business meeting and lunch, assist with sales, help pack up and load materials.
- Kitchen: We use the microwave and refrigerator for lunches and the coffee maker and counters for our coffee service, but we limit the number of NTGM people in the kitchen at any one time to make room for church staff. We keep our coffee supplies, any counters we use and the microwave tidy.
- Workshop: A roster of the class, evaluation sheets and a collection envelope will be provided. Check in students, collect the class kit fee (checks made out to the instructor) and note if anyone does not want their photo on the NTGM webpage or in social and news media. Once all money is collected and recorded, give the checks and money to the instructor. When appropriate, distribute handouts and workshop supplies, get the instructor coffee, tea or snacks, clean up after a demonstration, mix dyes, cut fabrics, sort tools, mop up spills and unplug the utility sink and set up drying, ironing, cutting or dyeing stations. Make sure tables and floors are protected from stains and burns when dyeing or ironing and extension cords are evenly plugged around the room to prevent blowing a fuse. In the storage room there are drop cloths and a few plastic tablecloths in a large plaid bag, extension cords in a small clear plastic box and two irons. The program committee member who opened the church in the morning has the key to the storage room.
- End of First Day: Ask everyone in the class to straighten up their area, leave a walk space from the hallway to the choir room for the Tuesday evening church meeting and help pack up the instructor's valuables. Check to see if all is in order and turn off lights in the main room, kitchen (turn off the coffee pot), hallway, utility sink, storage closet (lock the door) and bathrooms. Lock church doors unless the church staff is setting up for another event.
- End of workshop: Hand out evaluation forms at the end of the workshop for student to fill out and place in collection folder. Make sure NTGM cords, irons, table covers, kitchen supplies, etc. are returned to the storage area, stacked and covered neatly along the wall and the door locked. Participants clean up their tables and floor area. Make arrangements for the trash in the fellowship hall to be collected and put in the dumpster behind the building before leaving. Check to see if all is in order and turn off lights in the main room, kitchen (turn off the coffee pot), hallway, utility sink, storage closet (lock the door) and bathrooms. Lock church doors unless the church staff is setting up for another event.
- Photographs: Take photographs of the program and the workshop: members, progress on their projects and of the instructor (if you have permission) presenting, demonstrating and working with the students. Send your edited photos via Drop Box or email to Terrie Voigt, program chair and Eric Page, NTGM webpage editor, eric20628@yahoo.com

WORKSHOP REGISTRATION

Nadine Cloutier Workshop Fee \$60

"Natural Dyeing without Chemicals" Kit Fee TBD

May 12 - 13

Today's Date _____

Name _____

Address _____

City/State/Zip _____

Home Phone _____

Cell Phone _____

Email _____

IMPORTANT

- Send one form and one check for each workshop.
- To pay by CHECK:
Mail check(s), post-dated to the workshop date and made payable to NTGM, and registration form(s) to the address below.
- To pay with CASH:
Place registration form and cash in available 'cash payment envelope' and give directly to one of the Program Chairs.

Do not add kit fee to your check. This fee is paid directly to the workshop presenter on the first day of the workshop.

MAIL FORM and CHECK to:

Kathy Bricker

—

—

Checks should be made payable to NTGM with the workshop selection in the memo line.

QUESTIONS?

Contact:

Kathy 248-225-6608

WORKSHOP REGISTRATION

Jan Frank	Workshop Fee	\$60
"Stitching with Needle and Thread"	Kit Fee	\$20
TBD		

Today's Date _____

Name _____

Address _____

City/State/Zip _____

Home Phone _____

Cell Phone _____

Email _____

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Do not add kit fee to your check. This fee is paid directly to the workshop presenter on the first day of the workshop.

MAIL FORM and CHECK to:

Kathy Bricker

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Checks should be made payable to NTGM with the workshop selection in the memo line.

QUESTIONS?

Contact:

Kathy 248-225-6608