

MISSION STATEMENT

The purpose shall be to foster the art of needlework: with special emphasis on work done with a needle with an eye and related disciplines; with an eye to encourage high standards of design and technique; and to bring together members who shall learn, share, teach and participate to the fullest extent in this endeavor.

FROM THE PRESIDENT

I hope everyone who attended the annual December Whistlestop had a great time. Many, many thanks to our intrepid instructors Kathy Bricker and Mary Kay Aukee, both of whom are relatively new to NTGM. Both were so well organized and did terrific jobs sharing their experience with all of us. This Whistlestop, as in the past, was a fine example of the best of NTGM.

January is, of course, the beginning of a new year, and perhaps a new start on your fiber explorations. If you didn't have a chance to watch the free tutorials from TextileArtist.com, I will share a few learnings as I see they apply to our NTGM experience (which is a bit different than they intended).

First, set some limitations for yourself. As we start the new year, don't feel the need to master every technique you try at NTGM workshops. Our workshops are short compared with other opportunities (which makes them more accessible and less expensive!). NTGM is about trying out new ideas and techniques and seeing what you like and don't like. Use the presentations and workshops as opportunities to play, without pressure, and apply learnings to your "core" fiber technique(s).

Second, try systematic experimentation. While the videos applied that concept to creating a stitch binder, you could think about creating your workshop samples in the same color palettes, or using similar imagery or themes, so that at the end of the year you have a more cohesive sets of experiments or samples.

Or, just come to NTGM and have fun! Remember to tell your friends that memberships are discounted now, so they should come and check us out.

Happy Holidays and Best Wishes for the New Year,

Debra





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From Membership Chair Barbara Gash

Tell friends about the newly pro-rated dues fee for NTGM - only \$25 for the remainder of the year, with lots of great programs and workshops coming up! I will be at the January meeting OR send check and information to:

Barbara Gash

Be sure to let us know of any email, address or phone changes.

Guests are always welcome for our morning programs, for a nominal \$5 fee.

LOCATION

St. Stephen's Episcopal Church
5500 N. Adams Road
Troy, MI 48098

The church is on the east side of Adams Road, south of Square Lake Road and north of Long Lake Road.

There is ample parking.

Our direct entrance is toward the rear of the church, which is a slightly longer walk but there are no steps.

If you enter through the front door, the church office is to the right, and they can direct you to our meeting space.

MEETING TIMES

Flea Market, Library, and Social time begins about **9:30**

Business Meeting starts at **10:00**

Program immediately follows the Business Meeting

Workshop Hours on Tuesday from **12:45 to 3:45**

Workshop Hours on Wednesday from **9:30 to 3:30**

NEWSLETTER SUBMISSIONS mcksews@gmail.com

MORE INFORMATION ntgm.org

NEWS FROM THE PROGRAM COMMITTEE

January Program

If you enjoy Japanese textiles, you will love Sandy's presentation of traditional fashion: kimonos, Obis, Ukatas and Getas and surface design techniques: Ikat, Shibori, kasuri, Awa shirjiri and embroidery.

There are currently spaces available in Sandy's workshop, Japanese Temari Balls. Contact Barbara Skimin by January 4th to enroll - barbara.skimin@gmail.com.

February Community Service Day

This year we are pairing up with the crafters from St. Stephen's to contribute to some of their on-going service projects. It's a nice way to say "thanks" for their hospitality and pay it forward a bit.

March Program

Do you have a stash of dyed fabrics, handmade papers, inks, colored pencils, pastels, buttons, ribbons, beads, old jewelry pieces, or charms? Sue will guide you into transforming your collection into a creative art book/journal, note cards or trading cards.

If you plan to participate, see the note from Sue on page 18.

The Program Committee is always looking for future program and workshop presenters.

As you come across wonderful fiber artists that you think would be perfect presenters for our guild, hand or email them our Lecture/Workshop Proposal Form for 2019-20. All the information they need is on the form for them to fill out and return. (see page 14).

PROGRAM COMMITTEE

Terrie Voigt (co-chair) • Kathy Bricker (co-chair) • Barbara Skimin
Barbara Gittleman • Judy Loyd • Claudia Scroggins • Susan Van Dusen



January 2019

January 8 - 9

SANDY AASGAARD

Japanese Textile Art

Sandy lived in Japan where she fell in love with the Japanese lifestyle and their textiles. She will show photos and samples of Ikat, Shibori, Kasuri, Awa Shirjiri, and embroidery surface design techniques, explaining how each is made and used. No talk about Japan would be complete without discussing traditional fashions, the garments of the Geishas: kimonos, Obis, Ukatas and Getas and Sandy's experience wearing them.

Workshop

“Japanese Temari Balls”

Students will make two traditional temari balls, a decoration for the home that can be used all year. Sandy will show how a Styrofoam ball is first measured and then, using pins for support, pearl cotton is wrapped around the ball to make an intricate pattern. She will show how a variety of patterns can be made.



Supply List: see page 17.

Seats Available: 7

February 2019

February 12

February is our community service month. This year we are pairing up with the crafters from St. Stephen's to contribute to some of their on-going service projects. It's a nice way to say "thanks" for their hospitality

We will be making "backpacks" that they will fill and distribute to their community contacts. A sample will be available at the January meeting. Upholstery fabric pieces that have been donated to us will be stitched together, adding straps and velcro closures. If you plan to participate in this project, please bring your working and threaded sewing machine and accessories. If you have some cording or velcro strips at home that you can donate, bring those along as well.

We are also working on some knitting projects for the non-sewers. Additional information will be forthcoming.

Please plan to join us for all, or even a portion, of the day. It's a nice way to say to show our appreciation to St. Stephen's.

March 2019

March 12 - 13

SUE MATHES

Altered Books – A History and Personal Journey

Altered books are individualized expressions of inventive bookmaking. How did this style begin and how have these enchanting books developed into a popular art form? Sue explains the fascinating history and how she was introduced to and developed a personal relationship with this technique. She has numerous altered books and note cards to show and will explain how the designs were conceived and created.

Workshop

“Altered Books – Recycling Your Art”

Make an altered book, note cards or trading cards from fabrics and paper projects you have packed away. Gather your experimental drawings, dyed/painted/sewn fabrics, and handmade papers. Sue will show you how to cut and reassemble those painted, inked, dyed, bleached, rusted, pieced, quilted and pleated pieces and turn them into the creative art form of book and card-making. She'll guide students in embellishing their work with recycled supplies from home. Let Sue know what project you want to do and she will offer suggestions on what you might bring.



Supply List: see page 18.

Seats Available: 6

April 2019

April 9

JACQUELINE LAMS

My Crazy Adventures as a Textile Artist

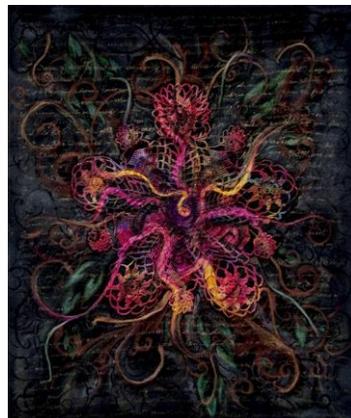
Jacqueline is a mixed media fiber artist. Her non-traditional cloth and mixed media creations incorporate hand dyed, commercial, and vintage fabrics which are often embellished with drawing, painting, hand and machine stitching, thermo fax screen-printing, metal embossing, or whatever else sparks her imagination. Her presentation will show her early pieces through to her most recent works. She will share her techniques, experiments, challenges, happy accidents and stories behind her projects.

www.studiolams.com

Workshop (1/2 day)

“Building Visual Textures”

Expand your creativity by experimenting with various mediums to achieve layers of visual interest: drawing, marking, hand stitching, machine stitching (optional), and using everyday objects, bits of fabric, cheesecloth, lace, and beading to build up depth and enhance your fabric. Student project: complete a 10” x 10” piece of textured fabric that could be mounted onto a canvas or incorporated into a quilt.



Supply List: see page 20.

Seats Available: Wait List (9)

Wednesday – Guided tour at an art museum and lunch

April 2019

April 10

CRANBROOK FIELD TRIP

Planning for our field trip to Cranbrook is in the works. We will meet at 11:00am at Cranbrook Art Museum for a behind-the-scenes tour of the textiles in the three vaults of the collection wing. These are pieces, both historical and contemporary, are not normally on display in the museum proper.

Because the upper gallery will be closed for a new installation, we will not be charged the usual admission to the museum. The lower gallery will be open to us, as well as the gardens, which should be beginning to bloom at this time.

The tour fee is \$100/group of 15, and more than one group can and will be accommodated. In order to have an accurate head count for the museum staff, we will have a sign-up sheet at the next three meetings and ask for \$5.00 to secure your spot. The guild will pay the balance of the fees for the groups.

We are hoping for a good turn-out for this unique opportunity. Mark your calendar so you can join us.

May 2019

May 14 - 15

JENNY SCHU

An Amalgamation of Beadwork and Handweaving

Jenny will discuss and show her recent artwork, including pieces she created in her two artist residencies where she feels she developed her best processes. She will talk about the bead weaving techniques, the St. Petersburg Chain and Russian Leaves which frequent her jewelry, and larger exhibition pieces.

<http://jennyschu.net/>

Workshop

“St. Petersburg Chain Stitch and Russian Leaf”

On Tuesday afternoon:

Jenny will teach the St. Petersburg Chain Stitch. Jenny says that students usually finish a bracelet-length chain in a half-day class with 11° beads. They may choose to use the smaller 15° beads used in her lariat necklaces and bracelets, but the smaller beads do take longer.

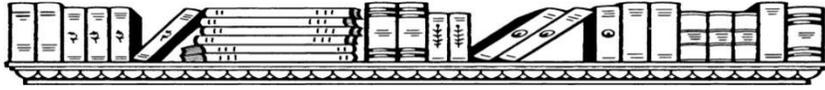
On Wednesday:

Students will learn the Russian Leaf Stitch, which is more complicated than the St. Petersburg chain stitch. **Previous bead weaving experience, including a familiarity with the Peyote Stitch, is helpful.**



Supply List: see page 22.

Seats Available: 3



NTGM Library News

January 2019

New Books:

- ✚ **Artistry in Fiber: Vol. 1 – Wall Art** – edited by Anne Lee and E. Ashley Rooney – This is an amazing collection of top-notch 2D fiber art. There is a large range of techniques, and a brief artist statement by each of the varied artists. The photos are very good, and the last section provides artist contact info, as well as information about each of the galleries represented.
- ✚ **Artistry in Fiber: Vol. 2 – Sculpture** – the second in this series, this collection focuses on 3D fiber art, again in an amazing array of techniques and mediums.
- ✚ **Artistry in Fiber: Vol. 3 –Wearable Art** – same as above, but this last collection is all spectacular wearable art.

New DVDs:

- ✚ **Mixed Media Jewelry Making with Handmade Beads, Crystals, Resin and More!** – Kristal Wick and Marlene Blessing – utilizes sewing techniques, fabric beads and wire mesh in jewelry designs.
- ✚ **Fill It Up!** – Helpful hints and techniques from free-motion quilting expert Angela Walters
- ✚ **Alzheimer's: Forgetting Piece by Piece** – a visual CD of the quilt collection.

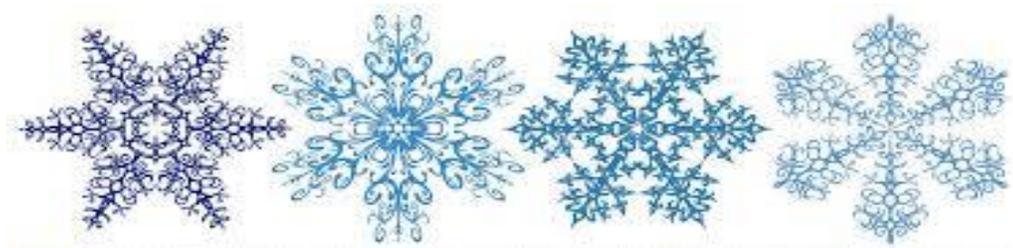
GOALS and POLICIES

1. The goal of the NTGM library is to provide all members with free access to books and other materials on a wide range of fiber art-related topics. As with any public library, we need to be sure books stay in circulation by ensuring that they are returned in a timely fashion. Please be considerate of other members and try to return your materials by the next meeting. You must be a current member to check out any materials.
2. If you check out books and cannot come to the next month's meeting, please find someone to bring them in (check your NTGM directory) or mail them, so that other members may have access as well. Many people did a fabulous job of this last year. We realize that last minute things come up that may prevent you from attending a meeting (illnesses, etc.), but people do wait for a book to come back in.
3. Due to the popularity of the library, we must limit the number of materials checked out by a member to a maximum of 5 per month.
4. If something bad happens to your book (the P.O. loses it, the dog eats it, you spilled ice cream over it at the beach, etc.), please expect to replace it for the Guild. If you have friends who are not members who would like to use this resource, please encourage them to join. YOU are responsible for any items checked out in your name.
5. Finally, we will continue to make reminder calls the Monday before meetings, if it is helpful. Please be sure to write your phone number legibly on the check-out card.
6. As always, if you have a particular item you'd like to see in the library, please let us know. Email me ---I can't remember items mentioned at the meetings!
7. Please DO NOT return items to the church office!!

KNITWITS

Join the "KNITWITS" this year for a lovely morning/afternoon of knitting on the first Monday of the month. We gather around 10am, have lunch around noon, and stay until whenever - usually about 2pm. We bring our own lunch and our hostess provides us with a dessert and beverage. The dates and hostesses are listed below. Just let the hostess know that you will be attending, and we'll look forward to seeing you there.

October 1	Mary Willsie
November 5	Kathy Shuller
December 3	Arlene Lullove
January 7	Joyce Smith
February 4	Barb Gash
March 4	Jean Clark
April 1	Susan Van Dusen
May 6	Sophie Malkowicz
June 4	Jan Gammons



a contemporary art quilting group

WHEN: the third Tuesday of the month from September to June
1:00 to 3:00pm

WHERE: Oak Park Recreation Center
14300 Oak Park Boulevard
Oak Park 48237
248-691-7555

CONTACT: Barbara Gittleman
barbaragittleman@gmail.com

NTGM Beading Group

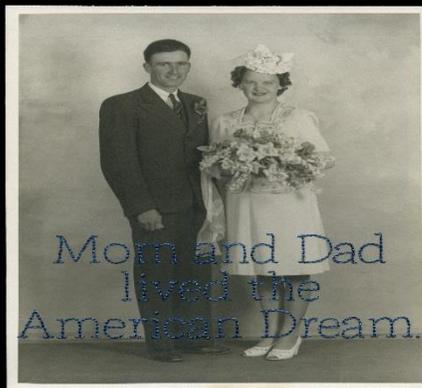
Join us this year for a lovely morning/afternoon of beading, on the first Tuesday of the month. Everyone is welcome, from beginners to experienced beaders. You will have the opportunity to work on the design or technique of your choosing, with the assistance of a teacher to guide you through the process.

Bring your beads and your design/pattern/technique ideas, along with standard beadwork equipment (**work surface, small sharp scissors, beading needles and thread, task lighting, and magnification**).

We gather around 10am, have lunch around noon, and stay until whenever - usually about 2pm. We bring our own lunch and our hostess provides us with a dessert and beverage. The dates and hostesses are listed below. Just let the hostess know that you will be attending, and we'll look forward to seeing you there. Questions? Contact Sharon at mcksews@gmail.com.

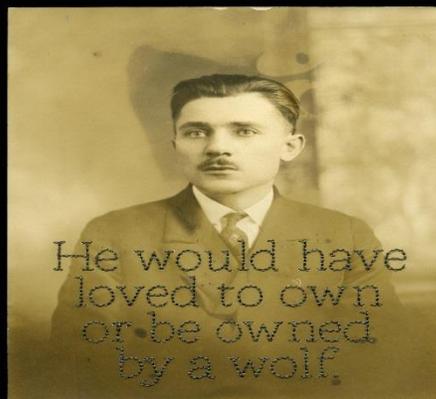
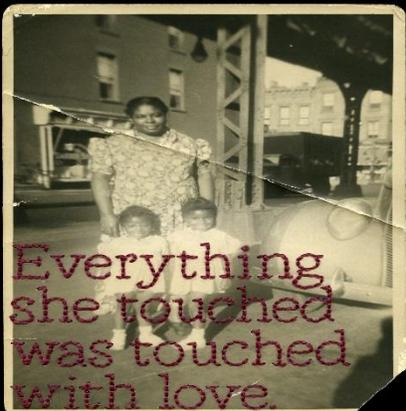
February 5

Sophie Malkowicz



Jane
Waggoner
Deschner

Samples from the
"Remember me"
project, 2017-2018,
hand-embroidered,
found photographs.



Berkowitz Gallery
U-M Dearborn

(see excursion
information, page 13)

EXCURSIONS

A Road Trip Mini-Group

After our pop-up Excursion to U-M Dearborn, the Berkowitz Gallery on January 4, we will be visiting Boisali Biswiss on January 18 at her home studio in West Bloomfield. Boisali is an award-winning mixed-media textile artist and weaver who is well-known both locally and internationally. Her work has been shown as far away as her native India. Her home and studio are a vibrant celebration of her textile work and she is eager to meet us all. We will meet at 11am at her home, located at 5440 Claridge in West Bloomfield. Try to carpool if you can to expedite parking. If you plan to come, send me a quick email (kwoz1@me.com) so I can give her an approximate head count.

PLANNING AHEAD

On February 22, we meet at Detroit Fiber Works and March 22 will be a docent tour of the 'Labor of Love' exhibit at the DIA. I have a possibility in mind for April, if we want to add to our Cranbrook trip, and I am open to any and all suggestions! I'm hoping to add a visit to the African Bead Museum in Detroit in May. Busy, busy!

Some other exhibits of interest...

Color + Thread = Art; quilts by Katie McGrath of Ann Arbor at Huron Valley Council of the Arts, Highland, MI; January 2 - February 23, 2019

Textile Geometry: Compositions by Katie McGrath and Kathryn Schmidt of Ann Arbor; Northville Art House; January 4 - 26

All Media Exhibition at Detroit Artist Market; January 18- February 16.
Carole Harris and Boisali Biswas will both have pieces on display.

Gee's Bend Quilts, Madonna University in Livonia; January 18 - February 22, 2019

Detroit Artist Market has their All Media Exhibition at Detroit Artist Market; January 18- February 16. Carole Harris and Boisali Biswas will both have pieces on display.

Fasten your seat belts.

We're going on a road trip!



December 2018

Plans are underway for the Michigan League of Handweavers Conference coming up in May/June 2019 at Hope College in Holland, Michigan. I will be the new chair of the Marketplace with plenty of advice and help from the 2017 chair, Julie Anderson and her daughter, Becca Anderson, who runs Threadbender Yarn Shop. I have had a booth at each MLH Conference Marketplace for many years and look forward eagerly to the next one.

The 2019 Marketplace will be in Maas Auditorium, which is next to the cafeteria and easily accessible to conference goers and customers from Holland. The dates for the Conference and the Marketplace are slightly earlier than in the past: May 30, 31 and June 1 (Thursday-Saturday).

Booth rates are:

- \$50 for a 1/2 booth (5' x 8')
- \$90 for a full booth(10' x 8')
- \$160 for a double booth (8' x 20 or 16' x 10')

Each booth fee includes \$10, no matter what the size, for hardcore marketing specifically for Facebook boosts and publicity run by our new young marketing team of Becca Anderson of Threadbender Yarn Shop (Grand Rapids) and Meg Croft of Woven Art (East Lansing).

Registration for conference and the Marketplace will open Jan. 7 at www.MLHguild.org. (Vendors will need to register online first, then fill out a registration form that you will send to me). Until then, stay tuned! Look forward to hearing from you.

Jennifer Gould
MLH Marketplace Chair
616-878-1526

Michigan League of Handweavers CONFERENCE 2019: The big conference (exhibits, seminars and 3 days of workshops) are coming up early next summer. A slightly new earlier time– May 30-June 4 (seminars and exhibits are Thurs., May 30, through Sat., June 1) and 3-day workshops are June 2-4 (Sunday-Tuesday). Sign up for their newsletter (you don't have to be an MLH member) and a preview of conference workshops and seminars at www.MLHguild.org.

Lecture / Workshop Proposal Form for 2019-2020

NEEDLEWORK AND TEXTILE GUILD OF MICHIGAN (NTGM)

www.ntgm.org

Deadline: January 31, 2019

The Needlework and Textile Guild of Michigan invites you to submit a proposal to present a fiber-related program and/or workshop for our members. Our guild, founded in 1973, has over 60 members with broad skill levels. We are primarily interested in learning new techniques and approaches to contemporary fiber arts including quilting, surface design, knitting, crocheting, beading, embroidery, basketry, felting, wearable and multi-media art. We meet at St. Stephen Episcopal Church, 5500 N. Adams Road, Troy MI 48098, on the second Tuesday of the month, for a business meeting with a lecture/trunk show and workshops on Tuesday afternoon and Wednesday.

The Programming Committee is currently planning for 2019-2020. To submit a proposal, please, fill out this form, adding additional space for responses, if needed. If you have more than one lecture or workshop proposal, copy and fill out additional sections of A and/or B. Email your form(s), digital photos of your work and questions to Terrie Voigt, tvoigt03@gmail.com. Artists are contacted, programs discussed and if your program meets our members' needs and fits into the schedule, we will send two contracts to sign, one for you and one for us. If we are unable to use your program for 2019-20, we would like to hold your proposal for consideration for 2020-2021.

NAME _____

EMAIL ADDRESS _____

PHONE _____

ADDRESS _____

BUSINESS NAME _____

SOCIAL MEDIA _____

Write a brief biographical background including exhibitions, galleries and publications.

Do we have permission to publish your business and biographical information? Yes ___ No ___

Will you be selling Merchandise? Yes ___ No ___ (15% of sales go to the NTGM)

SECTION A: LECTURE

TITLE: _____

DESCRIPTION Fiber-related information and techniques – Slideshow, trunk show and/or demonstrations

SLIDESHOW PRESENTATION: We use a large-screen television that connects to Microsoft Windows PC computers; we do not have a connector for Macintosh computers. Check what you will bring: ___1. Your own PC computer ___ 2. Your Macintosh with a connector ___3. A flash drive with slideshow and will need the use of PC computer.

ROOM ARRANGEMENTS: Number of tables for display, demonstrations and/or sale items: # _____

Other needs: _____

SECTION B: WORKSHOP

___ ½ Day workshop ___ 1 Day Workshop ___ 1 ½ Day Workshop

TITLE: _____

DESCRIPTION Fiber-related techniques and approaches – Demonstrations and class projects (samples and/or finished work)

MAXIMUM STUDENTS (Include as many students as possible while maintaining a high level of instruction) # _____

CLASS KIT Yes ___ (Required ___ Optional ___) Fee \$ _____ No Kit _____

Supplies and use of tools/materials you expect to include in your kit: _____

SUPPLY LIST Supplies, materials and tools you expect to include: _____

ROOM ARRANGEMENTS: Number of tables for demonstrations, supplies and sales # _____

Special needs such as access to a utility sink, outlets, irons, sewing machines, plastic table coverings, tarps:

Check all dates available.

___ Sept 10-11, 2019 ___ Oct 8-9, 2019 ___ Nov 12-13, 2019 ___ Jan 14-15, 2020

___ March 10-11, 2020 ___ April 14-15, 2020 ___ May 12-13, 2020

PROGRAM AND COMPENSATION INFORMATION

TUESDAY MORNING PRESENTATION

- TOPIC: Fiber-related information and techniques – Slideshow, trunk show and/or demonstrations.
- TIME: 50 minutes to an hour in length, presented after the 10:00 am business meeting.
- PHOTOS: Instructors provide digital photos of their presentation as soon as possible.
- SALES: Presenters are asked to pay NTGM 15% of their sales.

WORKSHOP

- TOPIC: Fiber-related techniques – Demonstrations/class projects (samples and/or finished work).
- SAMPLE AND PHOTOS: Instructors provide digital photos and a sample/s of their workshop project/s as soon as possible. The workshop samples are returned at the instructor’s workshop.
- SUPPLY LISTS: The instructor provides a student supply list as soon as possible, with any updates at least 1 months prior to the workshop.
- CLASS KITS: Hard-to-find supplies and use of materials and tools. Students pay the fee directly to the instructor on the first day of the workshop. The instructor provides a class kit list and kit fee as soon as possible, with any updates at least 1 month prior to the workshop.
- SALES: Instructors may sell their artwork and fiber-related products and are asked to pay NTGM 15% of their sales. This does not include the class kit fee.

COMPENSATION

- Tuesday Morning presentation - \$150.00.
- Workshops: ½ day workshop Tuesday 12:45 pm – 3:45 pm - \$150.00; 1-day workshop Wednesday 9:30 am – 3:30 pm - \$300; 1 ½ day workshop Tuesday afternoon and Wednesday - \$450.00; (possible option) 2 ½ day workshop; Tuesday - Thursday: \$ TBD.
- Meals.
- Lodging with a guild member.
- Travel: Mileage - \$.50 cents per mile. Out-of-state flights: inexpensive economy class ticket.
- NTGM reserves the right to share instructor expenses with other groups.

Thank you. We look forward to hearing from you!

The Planning Committee,
Terrie Voigt, Barbara Skimin, Barbara Gittleman, Claudia Scroggins, Susan Van Dusen, Judy Loyd, Kathy Bricker

Sandy Aasgaard

“Japanese Temari Balls”

Kit Fee: \$2.00

Kit includes:

- Two (2) styrofoam balls, “measuring thread”, a needle, and other items students might need in small amounts.
- Written instructions.

Student Supply List

- Perle cotton, DMC #5; Tuesday – a combination of 3 or 4 colors; Wednesday – a combination of 4 or 5 colors.
- One (1) spool of regular thread in white or a background color.
- Straight pins – different colored heads would be helpful.
- Small scissors.
- Tape measure, standard width; a narrow or thin-width would be helpful if you have one
- Thin yarn, like baby yarn – any color as it will not be visible in the finished ball. Bring what you might have in your stash. Sandy will have some available.
- Task lighting – optional but helpful.

Updated supply lists will be sent to participants prior to the workshop.



Sue Mathes

“Altered Books – Recycling Your Art”

Kit Fee: None

Student Supply List

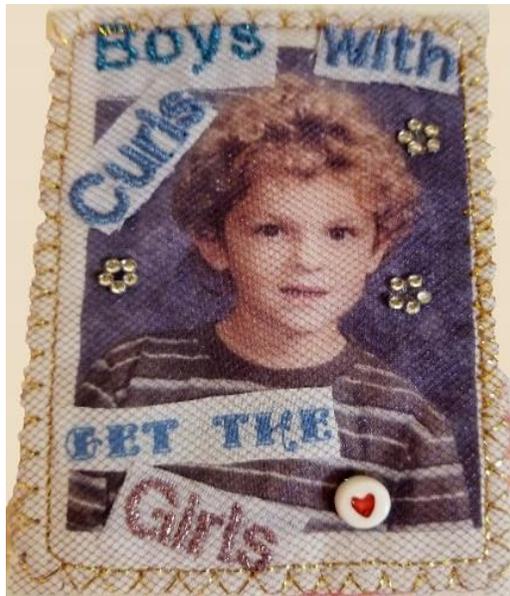
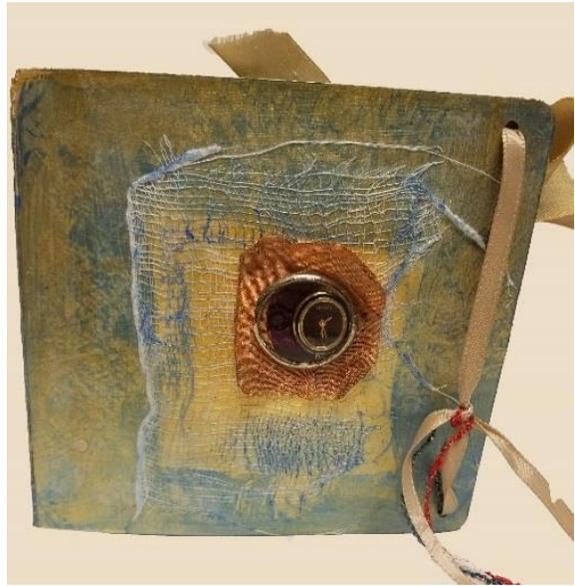
- Recycled fabric and paper projects such as painted, dyed, bleached, rusted, woven, quilted, and pleated pieces.
- Embellishments such as threads; buttons; ribbons; charms; beads; old jewelry; glass, metal, and clay pieces; bottle caps magazine pictures; paint; colored pencils; inks; chalk; charcoal, and pastels.
- Paper and fabric scissors.
- Glue: Fabric Tac for fabric; glue sticks for paper; E6000 for embellishments.
- Punches and needles; a stapler and/or needle and heavy thread.
- Optional: Sewing machine for embellishing and assembling the book and cards.

Updated supply lists will be sent to participants prior to the workshop.

A NOTE from SUE—

If you are taking my workshop in March (where we will be using unfinished practice projects from a past lecture/workshop, such as a small quilt, or a piece of embroidery, small knitting lesson, or painting, etc.) bring your ideas to NTGM (in January or February) BEFORE the March class, so we can talk about your ideas and I can help fill in the missing pieces. You need to bring this in no later than the February NTGM meeting so your vision can be realized. It will be a big class and I want you take home a finished art piece. Call or email me for any questions.

Sue Mathes ___ sewthatsuzzy@gmail.com



Jacqueline Lams

“Building Visual Textures”

Kit Fee: TBD

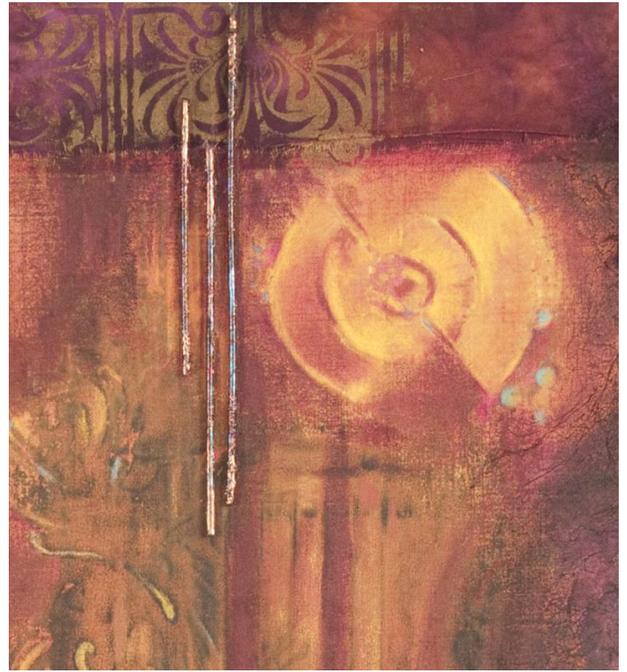
Kit includes:

- Black-fabric pen.
- MistyFuse sample.
- Hand-dyed cheesecloth.
- Handouts.

Student Supply List

- Cotton fabric, hand-dyed or commercially printed, for the base of your 10”x10” project.
- Fabric scissors, large and small.
- Rotary cutter and cutting mat.
- Objects for drawing shapes, such as pill bottles, trivets, stencils, and small toys.
- Waterproof pens and markers with various size tips (small pen for details), in colors to complement your fabric; colored fabric pens; Faber-Castell/Copic/Sharpie (metal, optional).
- Felt backing for the fabric (white, black, brown, that will blend with your fabric).
- Iron-safe sheet – Teflon.
- Sewing pins (not the really good ones).
- Fabric glue (Aleene’s Fast Grab Tacky Glue).
- Embroidery threads and Perle cotton.
- Embroidery needles.
- Scraps of cotton, dyed fabrics, ribbons, dyed cheesecloth, felted fiber, laces, beading.
- Optional: Sewing machine, various threads.
- Optional: Words or phrases from a poem or song to put into your piece.

Updated supply lists will be sent to participants prior to the workshop.



Jenny Schu

“St. Petersburg Chain and Russian Leaf”

Kit Fee: None

Student Supply List

- Seed beads – 11° or 15° in coordinating colors.
- Thread.
- Beading wax.
- Beading needles.
- Small scissors.
- Task lighting.

Updated supply lists will be sent to participants prior to the workshop.



NTGM Workshop Policies

1. **Signing up** – signup sheets are to ensure that there is enough interest for a workshop to run. Putting your name on the list is NOT registering for the workshop; it only indicates that you are interested in taking it.
2. We have not had to cancel a workshop due to lack of interest for several years. Our workshops have been very popular, and often fill up quickly due to interest and class size limitations on the instructor's part. Therefore, if you think you would like to take a workshop, we urge you to register early. A minimum of 12 is required for a workshop to run, unless special circumstances exist.
3. Non-members will be eligible to sign up for NTGM workshops at the end of the morning program one month before the workshop, provided there is space. Non-members will pay an additional \$5 per half day of workshop instruction.
4. **Registering** - To register for a workshop, you must either a) fill out a coupon in an NTGM newsletter, and send the coupon with a check to the Program Chair, or b) put your name on a signup sheet at a meeting **AND** give a check or cash to the Program Chair.
5. Once you register for, and pay for a workshop, you are taking a seat in that workshop. You will be sent any class instructions and supply lists. In addition, the instructor may prepare a kit for you (if there is a kit). Your payment signifies your commitment to attend the workshop.
6. **Cancelling** – Your payment is a commitment to attend, a commitment by the instructor to have materials available for you, and it means that someone else may not be able to take the workshop; therefore cancellation (especially at the last minute) is discouraged.
7. NTGM policy has been that any last minute cancellations must be taken to the Board for review if a refund is requested. Only true emergencies like hospitalization, deaths in the family, etc. should come to the board for approval of a refund. Vacations, appointments, etc. are not considered emergencies. For emergencies or other unusual circumstances, refunds will be given as long as the minimum number of attendees has been met (determined by the treasurer based on the current rate of pay for instructors). This ensures that NTGM can afford to pay the instructor.

8. You may cancel your workshop registration for a full refund **from NTGM** without Board approval if:
 - a. You notify the Program Chair **at least one month** before the workshop, and preferably before or at the meeting the month before your workshop. For example, you need to notify the Program Chair at or before the October meeting to cancel the November workshop. That gives us the opportunity to announce an opening at the meeting. **AND**
 - b. There will still be at least enough attendees to meet the financial minimum requirement signed up for, or on a waiting list for, the workshop you wish to cancel. In order for NTGM to cover the expenses of the workshop (including teacher fees, incidentals such as food for the teacher, mileage or other travel reimbursement, and the room rental fee), we must have at enough participants in each workshop to meet our financial responsibilities. If your cancellation would result in the Guild's inability to cover its expenses, you will not receive a refund. This includes the kit fee.
 - c. Note that if the instructor wants the kit fee paid for no-shows, people who cancel will still be responsible for the kit fee- even if they are not attending. As a Guild, we should strive to maintain a good reputation with instructors, and refunding workshop fees without collecting kit fees damages our integrity. You always have the option of selling your unused kit to another member.
9. If you need to cancel less than one month ahead for a non-emergency, it is up to you to find a replacement, and get the workshop and kit fee from that person. This transaction is between the two of you, and not NTGM, but we ask that you notify the Program Chair so that she may give you a list of people on the waiting list. You are responsible for calling and finding a replacement. Once you do find a replacement, please let the Program Chair know, so she can correct the participant list. This is very important, as instructors sometimes need to contact participants before the workshop.
10. If an instructor cancels due to emergency less than 1 month in advance, NTGM will do its utmost to find a suitable replacement. Attendees will be notified of the change and given the option of asking for a refund, within 2 days, or staying with the substitute instructor. It is the attendee's responsibility to respond to the notification. Should participation drop below the financial minimum required, the workshop will be cancelled.

NTGM Role of the Workshop Assistant

The NTGM board has determined that the assistant for a workshop has two main duties. The first and most important is to oversee the care and condition of the church facility. The second is to assist the instructor to help the workshop experience go smoothly for the students. Assistants do not participate in the workshop projects. The lunch team provides lunches for the assistant and instructor. Assistants may wish to take notes for their own information.

A program committee member opens the church doors by 8:30 am, unless the presenter needs to set up earlier and has the key to the storage room. The storage room and church doors are locked at the end of each workshop day. The media team handles the television and microphone.

The presenter or a NTGM member provides a computer needed for a PowerPoint presentation.

- Assist the presenter: Be sure to ask and be available. Unload and help set up the materials and artwork, make sure he/she has a place to sit for the business meeting and lunch, assist with sales, help pack up and load materials.
- Kitchen: We use the microwave and refrigerator for lunches and the coffee maker and counters for our coffee service, but we limit the number of NTGM people in the kitchen at any one time to make room for church staff. We keep our coffee supplies, any counters we use and the microwave tidy.
- Workshop: A roster of the class, evaluation sheets and a collection envelope will be provided. Check in students, collect the class kit fee (checks made out to the instructor) and note if anyone does not want their photo on the NTGM webpage or in social and news media. Once all money is collected and recorded, give the checks and money to the instructor. When appropriate, distribute handouts and workshop supplies, get the instructor coffee, tea or snacks, clean up after a demonstration, mix dyes, cut fabrics, sort tools, mop up spills and unplug the utility sink and set up drying, ironing, cutting or dyeing stations. Make sure tables and floors are protected from stains and burns when dyeing or ironing and extension cords are evenly plugged around the room to prevent blowing a fuse. In the storage room there are drop cloths and a few plastic tablecloths in a large plaid bag, extension cords in a small clear plastic box and two irons. The program committee member who opened the church in the morning has the key to the storage room.
- End of First Day: Ask everyone in the class to straighten up their area, leave a walk space from the hallway to the choir room for the Tuesday evening church meeting and help pack up the instructor's valuables. Check to see if all is in order and turn off lights in the main room, kitchen (turn off the coffee pot), hallway, utility sink, storage closet (lock the door) and bathrooms. Lock church doors unless the church staff is setting up for another event.
- End of workshop: Hand out evaluation forms at the end of the workshop for student to fill out and place in collection folder. Make sure NTGM cords, irons, table covers, kitchen supplies, etc. are returned to the storage area, stacked and covered neatly along the wall and the door locked. Participants clean up their tables and floor area. Make arrangements for the trash in the fellowship hall to be collected and put in the dumpster behind the building before leaving. Check to see if all is in order and turn off lights in the main room, kitchen (turn off the coffee pot), hallway, utility sink, storage closet (lock the door) and bathrooms. Lock church doors unless the church staff is setting up for another event.
- Photographs: Take photographs of the program and the workshop: members, progress on their projects and of the instructor (if you have permission) presenting, demonstrating and working with the students. Send your edited photos via Drop Box or email to Terrie Voigt, program chair and Eric Page, NTGM webpage editor, eric20628@yahoo.com

WORKSHOP REGISTRATION

Sandy Aasgaard Workshop Fee \$60

"Japanese Temari Balls" Kit Fee \$2.00

January 8 - 9

Today's Date _____

Name _____

Address _____

City/State/Zip _____

Home Phone _____

Cell Phone _____

Email _____

IMPORTANT

- Send one form and one check for each workshop.
- To pay by CHECK:
Mail check(s), post-dated to the workshop date and made payable to NTGM, and registration form(s) to the address below.
- To pay with CASH:
Place registration form and cash in available 'cash payment envelope' and give directly to one of the Program Chairs.

Do not add kit fee to your check. This fee is paid directly to the workshop presenter on the first day of the workshop.

MAIL FORM and CHECK to:

Barbara Skimin

Checks should be made payable to NTGM with the workshop selection in the memo line.

QUESTIONS?

Contact:

Terrie tvoigt03@gmail.com

Barbara barbara.skimin@gmail.com

WORKSHOP REGISTRATION

Sue Mathes Workshop Fee \$60

"Altered Books – Recycling Your Art" Kit Fee None

March 12 - 13

Today's Date _____

Name _____

Address _____

City/State/Zip _____

Home Phone _____

Cell Phone _____

Email _____

IMPORTANT

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- To pay by CHECK:
Mail check(s), post-dated to the workshop date and made payable to NTGM, and registration form(s) to the address below.
- To pay with CASH:
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Barbara Skimin

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QUESTIONS?

Contact:

Terrie tvoigt03@gmail.com

Barbara barbara.skimin@gmail.com

WORKSHOP REGISTRATION

Jacqueline Lams	Workshop Fee	\$20
"Building Visual Textures"	Kit Fee	TBD

April 9

Today's Date _____

Name _____

Address _____

City/State/Zip _____

Home Phone _____

Cell Phone _____

Email _____

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Barbara Skimin

Checks should be made payable to NTGM with the workshop selection in the memo line.

QUESTIONS?

Contact:

Terrie tvoigt03@gmail.com

Barbara barbara.skimin@gmail.com

WORKSHOP REGISTRATION

Jenny Schu Workshop Fee \$60

"St. Petersburg Chain and Russian Leaf" Kit Fee None

May 14 - 15

Today's Date _____

Name _____

Address _____

City/State/Zip _____

Home Phone _____

Cell Phone _____

Email _____

IMPORTANT

- Send one form and one check for each workshop.
- To pay by CHECK:
Mail check(s), post-dated to the workshop date and made payable to NTGM, and registration form(s) to the address below.
- To pay with CASH:
Place registration form and cash in available 'cash payment envelope' and give directly to one of the Program Chairs.

Do not add kit fee to your check. This fee is paid directly to the workshop presenter on the first day of the workshop.

MAIL FORM and CHECK to:

Barbara Skimin

Checks should be made payable to NTGM with the workshop selection in the memo line.

QUESTIONS?

Contact:

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